

BOARD OF EDUCATION MEETING MINUTES
November 16, 2009

1. CALL TO ORDER

The regular meeting of the Board of Education of Community Consolidated School District 62 was held in the Forest School Board Room, 1375 Fifth Avenue, Des Plaines, Illinois, on November 16, 2009.

President Brenda Murphy called the meeting to order at 7:00 p.m. Murphy called for the roll call.

Physically Present Board Members: Adams, Imig, Lynch, Murphy, Poskozim, and Suriano. Also present: Superintendent Westerhold, Associate Superintendent Hertel, Assistant Superintendent for Business Services Gray, Assistant Superintendent for Instructional Services Nguyen, Assistant Superintendent of Student Services Voehringer, Director of Information and Instructional Technology Bowers, Director of Community Relations Ward, and Assistant to the Superintendent Goodchild.
Absent: Duckmann

Following the Pledge of Allegiance, Suriano moved, and Adams seconded, that the Board approve the November 16, 2009, District 62 School Board meeting agenda as presented. Murphy called for a vote to approve the agenda.

Ayes: Imig, Lynch, Murphy, Poskozim, Suriano, Adams

Nays: None

2. PRESENTATIONS/RECOGNITIONS

Director of Community Relations Ward read two proclamations issued by Des Plaines Mayor Moylan stating that November 15, 2009 was School Board Member Day and November 15 through November 21, 2009 was American Education Week. President Murphy thanked staff for offering community students a quality education.

Ward announced the winners of the fourth annual Winter Card design contest. Bhagirath Mehta, an Iroquois Community School 4th grade student, won first place and his design will be featured on the district holiday greeting card. Gabriella Bergman of Chippewa Middle School, and Alec Paschos of Terrace Elementary School, placed second and third, respectively. The entries will be on display at the Des Plaines Public Library through January 5, 2010.

3. PUBLIC COMMENT

Cathy Borge, President of the Des Plaines Education Association (DPEA), thanked the board for their commitment to the district and stated that the DPEA will donate books to each of the school libraries in honor of School Board Members Day. She expressed appreciation for the positive working relationship between the DPEA, the board, and district administrators.

4. STUDENT LEARNING AND SUPPORT SERVICES

Superintendent Westerhold introduced representatives from William Blair & Company and PFM, who reported on the sale of \$84,120,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009 (Build America Bonds) that was finalized on November 10, 2009. Board members questioned how the revenue will be handled and were advised that the funds are deposited with the Maine Township Treasurer who will provide monthly reports to the district. On behalf of the district and board, President Murphy thanked them for coordinating a successful sale.

Board member Duckmann arrived at 7:46 p.m.

Assistant Superintendent for Business Services Gray advised the board that the district expects to require asbestos abatement services during the upcoming Phase I construction projects. He noted that the accuracy of design and coordinated management of the abatement process is critical to the

BOARD OF EDUCATION MEETING MINUTES
November 16, 2009

construction schedule and recommended that Wight & Company be hired to provide these essential services.

Adams moved, and Suriano seconded, that the board approve the professional services for the asbestos abatement for Phase I of the Master Planning projects as presented by Wight & Company. Murphy called for a vote.

Ayes: Lynch, Murphy, Poskozim, Suriano, Adams, Duckmann, Imig
Nays: None

Finance liaison Lynch asked Gray to report on the 2009 tentative levy. Gray stated that in accordance with the Cook County Truth-in-Taxation Laws, the district has determined the estimated amounts of taxes necessary to be levied and requests the board approve public notice prior to a hearing to be held on December 21, 2009. Gray also noted that district financial advisors have provided an accounting model to meet necessary levies related to the 2009 bond issuance obligations. He stated that the overall projected increase in total levy dollars is 5.20%.

Lynch moved, and Duckmann seconded, that the board adopt the resolution regarding the estimated tax amounts as follows:

Educational Purposes	\$45,208,115
Special Education Purposes	\$436,267
Tort Immunity Purposes	\$379,600
Operations & Maintenance Purposes	\$9,152,000
Transportation Purposes	\$1,705,766
IMRF Purposes	\$1,146,080
Social Security Purposes	\$1,146,080
Life Safety Purposes	\$0
Working Cash Purposes	\$0
Debt Service Purposes	\$0
TOTAL	<u>\$59,173,908</u>

And authorize the Administration to publish the Public Hearing notice. Murphy called for a vote.

Ayes: Murphy, Poskozim, Suriano, Adams, Duckmann, Imig, Lynch
Nays: None

Duckmann moved, and Suriano seconded, that the Board approve the October 19 and November 2, 2009, Closed Session minutes as presented. Murphy noted that the minutes would remain closed until the next semi-annual review and called for a vote.

Ayes: Poskozim, Suriano, Adams, Duckmann, Imig, Lynch, Murphy
Nays: None

Consent Agenda Items

Lynch moved, and Suriano seconded, that the Board approve the Consent Agenda items which include the following items:

- CA1 – Revised Personnel Report (AR#111609-03)
- CA2 – Acceptance of 2008/2009 Audit Report (AR#111609-04)
- CA3 – Authorization of Contract Approvals (AR#111609-05)
- CA4 – Approval of Workload Plan for Special Educators (AR#111609-06)
- CA5 – Approval of State and Federal Grants for 2009-2010 (AR#111609-07)
- CA6 – Approval of Minutes - Business and Committee of the Whole Meeting of October 19, 2009 and Committee of the Whole and Special Meeting of November 2, 2009

BOARD OF EDUCATION MEETING MINUTES
November 16, 2009

- CA7 – District 62 Net Payroll for October 2009
- CA8 – District 62 Warrant Register and Report of Bills for October 8, 20, 22, 27, November 3, and 10, 2009
- CA9 – Treasurer Summary Report for October 2009
- CA10 – Monthly Financial Summary for October 2009
- CA11 – Reconciliation of Imprest Fund for October 2009
- CA12 – Voided Check Register for October 2009
- CA13 – North Cook Net Payroll for October 2009
- CA14 – North Cook Warrant Register and Report of Bills for October 9, 23, and November 9, 2009

Murphy called for a vote.

Ayes: Suriano, Adams, Duckmann, Imig, Lynch, Murphy, Poskozim*

Nays: None

* Poskozim recused himself from approval of any payments made to Exelon Corporation or its subsidiaries.

Personnel Report – Approval of the revised personnel report for November 16, 2009 (AR#111609-03) as follows:

<u>ASSIGNMENT (Administrative)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Leah Kimmelman Replacement	Principal at Chippewa Middle School	July 1, 2010	Base \$116,000.00

<u>ASSIGNMENT (Certified)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Shipra Dass New	Grade 2 Teacher at Plainfield Elementary School	November 2, 2009	Base \$42,288.80
Sally Kosmicki New	ELL Resource Teacher at Forest Elementary School	November 19, 2009	Base \$39,215.00

<u>ASSIGNMENT (Classified)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Eva Khoshaba Replacement	Teacher Assistant at Cumberland Elementary School	November 2, 2009	Base \$16,426.80
Ariana Pinedo Replacement	Part-time Secretary at Iroquois Community School	November 2, 2009	\$9.07 per hour
Marika Wilkerson New	Teacher Assistant at South Elementary School	November 16, 2009	Base \$18,135.00
Trina Rodriguez New (ARRA Grant)	Reading Aide at South Elementary School	November 16, 2009	\$11.88 per hour

<u>RESIGNATION (Classified)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Amanda Lehr	Teacher Assistant at Cumberland Elementary School	October 21, 2009
Donald Sampson	Part-time Custodian at Iroquois Community School	November 13, 2009
Shari Eklof	Teacher Assistant at South Elementary School	November 20, 2009
Karen Plaza	Business Office Manager	November 30, 2009
Cristina Medina	SPARK Child Care Specialist	October 27, 2009

LEAVE OF ABSENCE

Lissette Branick, a Grade 1 Bilingual teacher, at Orchard Place Elementary School, is requesting an intermittent 12-week Family Medical Leave beginning September 17, 2009.

Lynch thanked staff involved with the procurement of various state and federal grants that provide a significant amount of revenue to the district. Associate Superintendent Hertel congratulated current Cumberland principal, Leah Kimmelman, who will take over as Chippewa Middle School principal on

BOARD OF EDUCATION MEETING MINUTES
November 16, 2009

July 1, 2010. Kimmelman thanked the board and superintendent for their confidence in her abilities and stated that she is excited to work at the middle school level. Murphy stated the board is pleased that she is continuing her career with the district.

District 62 Net Payroll for October 2009

Net Payroll for October 2009

Checks Numbers:	419387 – 420246	Payroll # 1	
	420248 – 421099	Payroll # 2	
VOIDS:	None		
GROSS:	EDUCATIONAL FUNDS	\$3,063,149.37	
	SPARK FUNDS	\$83,780.06	
	OPERATIONS BUILDING & MAINTENANCE FUND	\$187,617.81	
	TORT		
	TRANSPORTATION		
TOTAL:		\$3,334,547.24	
GROSS			
DEDUCTIONS:		\$1,078,869.61	
NET PAYROLL		\$2,255,677.63	

District 62 Warrant Register and Report of Bills for October 8, 2009

Check Numbers 127553 - 127579

Educational Fund	\$544,152.95
SPARK Fund	
Operations & Maintenance Fund	64.41
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	34,377.81
Social Security & Medicare Fund	43,828.94
Total Expenditures for 10/8/09 (10/15/09 Payroll)	\$622,424.11
Voids: None	

District 62 Warrant Register and Report of Bills for October 20, 2009

Check Numbers 127657 - 127748

Educational Fund	\$67,927.59
SPARK Fund	\$4,020.00
Operations & Maintenance Fund	\$28,353.20
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$644.42
Capital Projects	\$-
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for October 20, 2009 (Accounts Payable)	\$100,945.21
Voids: None	

BOARD OF EDUCATION MEETING MINUTES
November 16, 2009

District 62 Warrant Register and Report of Bills for October 22, 2009

Check Numbers 127749 - 127776	
Educational Fund	\$520,147.55
SPARK Fund	
Operations & Maintenance Fund	64.41
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	34,813.12
Social Security & Medicare Fund	44,109.71
Total Expenditures for 10/22/09 (10/30/09 Payroll)	\$599,134.79
Voids: None	

District 62 Warrant Register and Report of Bills for October 27, 2009

Check Numbers 127777 - 127875	
Educational Fund	\$405,956.26
SPARK Fund	\$1,603.24
Operations & Maintenance Fund	\$38,059.75
Tort Fund	\$11,414.00
Bond And Interest Fund	\$-
Transportation Fund	\$242,819.38
Capital Projects	\$550.00
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for October 27, 2009 (Accounts Payable)	\$700,402.63
Voids: None	

District 62 Warrant Register and Report of Bills for November 3, 2009

Check Numbers 127876 - 127979	
Educational Fund	\$139,311.12
SPARK Fund	\$798.26
Operations & Maintenance Fund	\$11,974.90
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$1,623.52
Capital Projects	\$4,960.00
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for November 3, 2009 (Accounts Payable)	\$158,667.80
Voids: 127956	

BOARD OF EDUCATION MEETING MINUTES
November 16, 2009

District 62 Warrant Register and Report of Bills for November 10, 2009

Check Numbers 128008 - 128074	
Educational Fund	\$782,884.31
SPARK Fund	\$7,241.09
Operations & Maintenance Fund	\$72,030.64
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$194,636.07
Capital Projects	\$353,112.93
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for November 10, 2009 (Accounts Payable)	\$1,409,905.04
Voids: None	

District 62 Reconciliation of Imprest Fund for October 2009

Check Numbers 15348 - 15350	
Imprest Fund Authorized Balance for October 1, 2009	\$15,000.00
Less Ledger Balance For October 31, 2009	\$13,735.00
Amount of Reimbursement Check	\$1,265.00
Education Fund	\$1,265.00
SPARK Fund	\$-
Operations & Maintenance Fund	\$-
Tort Fund	\$-
Transportation Fund	\$-
Total Fire & Safety Fund	\$-
IMRF	\$-
Total	\$1,265.00
Voids: None	

District 61 Net Payroll for October 2009

Net Payroll for October 2009		
Checks Numbers:	82041 - 82085	Payroll # 1
	82086 - 82130	Payroll # 2
VOIDS:	None	
GROSS:	EDUCATIONAL FUNDS	\$211,176.11
	SPARK FUNDS	
	OPERATIONS BUILDING & MAINTENANCE FUND	
	TORT	
	TRANSPORTATION	
TOTAL:		\$211,176.11
GROSS		
DEDUCTIONS:		\$59,512.27
NET PAYROLL		\$151,663.84

BOARD OF EDUCATION MEETING MINUTES
November 16, 2009

District 61 Warrant Register and Report of Bills for October 9, 2009

Check Numbers 75836 - 75844	
Educational Fund	\$31,941.40
SPARK Fund	
Operations & Maintenance Fund	
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	
Social Security & Medicare Fund	
Total Expenditures for 10/9/2009 (10/15/09 Payroll)	<u>\$31,941.40</u>
Voids: None	

District 61 Warrant Register and Report of Bills for October 23, 2009

Check Numbers 75914 - 75922	
Educational Fund	\$32,244.54
SPARK Fund	
Operations & Maintenance Fund	
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	
Social Security & Medicare Fund	
Total Expenditures for 10/23/2009 (10/30/09 Payroll)	<u>\$32,244.54</u>
Voids: None	

District 61 Warrant Register and Report of Bills for November 9, 2009

Check Numbers 75932 - 76005

Educational Fund	\$213,824.01
Total Expenditures for November 2009	\$213,824.01

Voids – None

5. COMMUNICATIONS (No Board Action)

Board of Education –

Board member Adams and Nelson Gray attended an ED-RED meeting on education and pension funding. Adams shared his frustration with the dismal outlook for funding future obligations. Poskozim attended an ED-RED Council meeting that advised districts not to count on gaming revenue to cover budget shortfalls and suggested taxing services as an additional revenue source. President Murphy attended the Community Advisory Board, a Building Community event, and a FED-ED luncheon featuring Charles Rose, the district's former legal representative and current U.S. Department of Education General Counsel. She asked board members to advise the Secretary to the Board Goodchild by December 15, if they plan to attend the National School Board Association annual meeting scheduled for next April in Chicago.

Superintendent's Report –

Westerhold offered condolences on behalf of the board and district to the family of deceased Orchard Place custodian, Leonard Stancy. She also thanked the board and district employees for their efforts on behalf of community children. Westerhold reported the Cook County Department of Public Health has not provided a definite date for the voluntary H1N1 vaccination program but consent forms have been

BOARD OF EDUCATION MEETING MINUTES
November 16, 2009

mailed to district families. Assistant Superintendent for Instructional Services Nguyen reported that administrators and building office staff participated in diversity training. A Diversity Action Team has been formed and will provide a report to the board in the spring. Nelson Gray provided a Financial Profile 2005-2009 dashboard containing information obtained from the Illinois State Board of Education School District Financial Profile report. The district improved its financial profile score from 3.55 in fiscal year 2005 to a perfect score of 4 for the past four years. President Murphy stated this achievement was testament to the support from the community.

The board discussed the resolutions that will be considered during the Joint Annual Conference on November 21, 2009. Robert Suriano serves as the Illinois Association of School Boards (IASB) legislative representative.

6. ADJOURNMENT

President Murphy stated that there was no need for a closed session and adjourned the meeting at 9:02 p.m.

Brenda Murphy, Board President

Margaret Goodchild, Secretary to the Board