

BOARD OF EDUCATION MEETING MINUTES
May 17, 2010

1. CALL TO ORDER

The regular meeting of the Board of Education of Community Consolidated School District 62 was held in the Forest School Board Room, 1375 Fifth Avenue, Des Plaines, Illinois, on May 17, 2010.

President Brenda Murphy called the meeting to order at 7:00 p.m. She called for the roll call.

Physically Present Board Members: Adams, Duckmann, Imig, Lynch, Murphy, Poskozim, and Suriano. Also present: Superintendent Westerhold, Associate Superintendent Hertel, Assistant Superintendent for Business Services Gray, Assistant Superintendent for Instructional Services Nguyen, Assistant Superintendent for Student Services Voehringer, Director of Information and Instructional Technology Bowers, Director of Community Relations Ward, and Assistant to the Superintendent Goodchild.
Absent: None

Following the Pledge of Allegiance, Poskozim moved, and Suriano seconded, that the Board approve the May 17, 2010, District 62 School Board meeting agenda as presented. Murphy called for a vote to approve the agenda.

Ayes: Duckmann, Imig, Lynch, Murphy, Poskozim, Suriano, Adams
Nays: None

2. PRESENTATIONS/RECOGNITIONS

After the audience moved to the Forest Multi-Purpose Room, the board, Superintendent Westerhold and Director of Community Relations Ward honored the following groups and/or individuals:

Maine West National Merit Scholarship Finalists, District 62 Alumnae

Ellen Coogan, *Chippewa Middle School*
Sean Hansen, *Chippewa Middle School*
Emilie Sinkler, *Algonquin Middle School*
Maciek Zmyslowski, *Chippewa Middle School*

Doctoral Recipients

Dr. Leah Kimmelman, *Cumberland Elementary School*
Dr. Andrea Winkelman, *Iroquois Community School*

TECH 2010 Students for the Information Age Exhibitors*/Participants, Central Elementary School

Steffan Argus	Lauren Bechtold
Michael Bilotich	Lesley Bux
Zachary Carnes	Jacob Glaister
Henry Grant	Aidan Grubbs*
Butch Guiab	Matthew Halverson
Lee Harty	Darius Hong
Chris Jew	Jacki Kaiser
Rugile Kasperiuonaite	Ella Kurutz
Chiara Morresi	Anthony Ortigoza
Will Pietrusiewicz	Olivia Scanlon*
Alex Zimmerman*	

Maine East Scholastic Bowl Winners - Chippewa Middle School

Aaron Cunanan	Eric Etzweiler
Nicholas Jew	Nick Klingenberg
Keith Kravis	Manoj Sunny

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“You Be the Chemist” Regional and State Chem Challenge Winners*/Participants

HariPriya Mehta, *Iroquois Community School*, Second Place-State*

Ian Mann, *Algonquin Middle School*, Third Place-State*

Adeel Afshar, *Algonquin Middle School*

Aaron Cunanan, *Chippewa Middle School*

Middle School Students You Should Know Awards

Academic Excellence

Aaron Cunanan, *Chippewa Middle School*

Ian Mann, *Algonquin Middle School*

Alex Romza, *Iroquois Community School*

Enthusiastic Learner

Merna JaJou, *Chippewa Middle School*

Marina Moeller, *Algonquin Middle School*

Kayla Pocijewski, *Iroquois Community School*

Exceptional Service to School and Community

Joshua Condon, *Algonquin Middle School*

Reyna Espinoza, *Iroquois Community School*

Chrisoula Manokas, *Chippewa Middle School*

Leadership Qualities

Kassy Entona, *Algonquin Middle School*

Katrina Entona, *Algonquin Middle School*

Ania Holubecki, *Chippewa Middle School*

Zavier Rodriguez, *Iroquois Community School*

Outstanding Character

Lucas Bednarski, *Algonquin Middle School*

Anthony LoCasio, *Iroquois Community School*

Jake Riportella, *Chippewa Middle School*

Peer Mentor

Sara Modi, *Algonquin Middle School*

Krista Musgrave, *Chippewa Middle School*

Pooja Nair, *Iroquois Community School*

Positive Attitude, Behavior and Effort

Austin Jablenski, *Algonquin Middle School*

Danny Silva, *Iroquois Community School*

Ethan Stoneburner, *Chippewa Middle School*

Positive Role Model

Zenna Daker, *Iroquois Community School*

Kira Fortin, *Chippewa Middle School*

Kari Radke, *Algonquin Middle School*

Positive School Spirit and Good Sportsmanship

Jackie Contreras, *Chippewa Middle School*

Jochellee DeLeon, *Algonquin Middle School*

Kandice Newton, *Iroquois Community School*

After a short break, the meeting resumed in the boardroom at 7:55 p.m.

3. PUBLIC COMMENT

None

4. STUDENT LEARNING AND SUPPORT SERVICES

Superintendent Westerhold reviewed conceptual designs presented by Wight & Company at the May 3, 2010 Special Board of Education meeting and noted that bids received may alter final designs. She stated that the next three board meetings would be held at Terrace Elementary School due to construction at Forest. Adams moved, and Duckmann seconded, that the board approve the Conceptual Design Development for Phase II Master Planning Projects as presented. Murphy called for a vote.

Ayes: Imig, Lynch, Murphy, Poskozim, Suriano, Adams, Duckmann

Nays: None

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Assistant Superintendent for Instructional Services Nguyen introduced Cathy Berlinger-Gustafson, who reviewed the literacy coach pilot program that was launched this year. The study was initiated in response to a Master Planning priority that recommends providing a qualified reading specialist in each school. Algonquin, North, Orchard Place, Plainfield, and South participated in the pilot program where coaches observed and provided suggestions for improved literacy teaching, modeled lessons, disseminated best practice information, and worked with individual students. Berlinger-Gustafson recommended developing specific benchmarks for the program so that specific data can be compiled in order to determine the efficacy of the program. Murphy thanked her for the report and noted that the board is thoughtfully considering the impact of all Master Planning priorities.

Murphy stated that the board's facility goals are reviewed at every meeting and asked administrators to update the board on the financial and instructional goals. Assistant Superintendent for Business Services Gray reported that the district meets or exceeds established fund balance thresholds, received a bond rating of AA+ from Standard & Poor's Rating Services, and has achieved a perfect financial rating score of 4.00 from the Illinois State Board of Education for the last four years. Gray projects a \$2.1 million decrease in revenue from the State of Illinois, which prompted a staffing plan that reflects the decreased educational funding. Nguyen reported on progress toward achieving the balanced literacy goal. Professional Learning Communities (PLC) training has been completed, curriculum mapping teams have prepared guidelines for instruction, a textbook inventory system was implemented, a new K-5 math program was approved, and the Diversity Action Team is preparing a report for the board.

Finance liaison Lynch requested Assistant Superintendent for Business Services Gray to review the proposed 2010-2011 Developmental Budget. The format addresses a disconnect between identifying costs for supplies, materials, and services for next school year prior to formal adoption of the budget.

Superintendent Westerhold reviewed the Illinois State Board of Education (ISBE) participation in the "Race to the Top" federal grant program. The ISBE is requesting Illinois school districts to reconfirm their support for the ISBE to pursue federal education revenue in the Phase II application process. Poskozim moved, and Duckmann seconded, that the Board authorize the execution of the "Race to the Top" Acknowledgement and Agreement for Phase II Application as presented. Murphy called for a vote.

Ayes: Lynch, Murphy, Poskozim, Suriano, Adams, Duckmann, Imig
Nays: None

Duckmann moved, and Suriano seconded, that the Board approve the April 19 and May 3, 2010, Closed Session minutes as presented. Murphy noted that the minutes would remain closed until the next semi-annual review and called for a vote.

Ayes: Murphy, Poskozim, Suriano, Adams, Duckmann, Imig, Lynch
Nays: None

Consent Agenda Items

Lynch moved, and Duckmann seconded, that the Board approve the Consent Agenda items which include the following items:

- CA1 – Revised Personnel Report (AR# 051710-03)
- CA2 – Approval of Student/Parent Handbook Template (AR#051710-04)
- CA3 – Approval of Amended 2009/2010 School Calendar (AR#051710-05)
- CA4 – Authorization of Contract Approvals for Master Planning Process Enhanced Services Proposal (AR#051710-06)
- CA5 – Approval of Master Planning Project Bid Contracts (AR#051710-07)
- CA6 – Authorization of Contract Approvals (AR#051710-08)
- CA7 – Approval of Public Gifts to the Schools (AR#051710-09)
- CA8 – Authorization to Release the Supply and Material Purchase Orders (AR#051710-10)

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<u>ASSIGNMENT (Classified)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Peter Hoffer Replacement	Part-Time Custodian at Chippewa Middle School	May 7, 2010	\$9.07 per hour
Wayne Elstner Replacement	Head Custodian at Chippewa Middle School	July 1, 2010	\$41,201.00
Robert Paladino Replacement	Head Custodian at Iroquois Community School	May 25, 2010	\$40,081.00
Ariana Pinedo Replacement	District Receptionist	July 1, 2010	\$16.32 per hour
Sylvia Roe Replacement	Administrative Assistant in the Curriculum and Instruction Department	July 1, 2010	\$18.00 per hour

LEAVE OF ABSENCE

Guadalupe McKeehan, a Social Worker at North Elementary School, is requesting a leave of absence for the remainder of the 2009-2010 school year. Ms. McKeehan is also requesting a full-time leave of absence for the 2010-2011 school year.

Cara Ruzila, a Reading Resource teacher at Plainfield Elementary School, is requesting a part-time (50%) leave of absence for the 2010-2011 school year.

Lauren Leitao, Part-time Principal at Orchard Place Elementary School, is requesting a 13-week Child Rearing Leave of Absence beginning approximately September 20, 2010 through December 18, 2010.

FAMILY MEDICAL LEAVE

Lisa Kocis, a Language Arts/Literacy/Social Studies teacher at Chippewa Middle School, is requesting a three-week Family Medical Leave beginning May 19, 2010 through June 9, 2010.

Jennifer Oshinski, a Grade 3 teacher at South Elementary School, is requesting a 33 day Family Medical Leave, beginning approximately September 7, 2010 through October 22, 2010.

Wayne Wright, a custodian at South Elementary is requesting intermittent Family Medical Leave beginning May 5, 2010.

Jennifer Morris, a Language Arts/Literacy teacher at Algonquin Middle School, is requesting a 1.5 week Family Medical Leave beginning April 27, 2010 through May 5, 2010.

Bette Cianciarulo, a teacher assistant at Cumberland Elementary School, is requesting a 13-day Family Medical Leave beginning April 9, 2010 through April 27, 2010.

Emily Iberl, a Grade 1 teacher at Terrace Elementary School is requesting an eight-week Family Medical Leave beginning August 19, 2010 through October 15, 2010.

EXTENDED SCHOOL YEAR STAFF-SUMMER 2010

The following CERTIFIED STAFF are being hired for the 2010 Title I/Title III Summer School Program:

Joanne Spachner	Amy Bryers	Colleen Harrold
Karen Lucas	Kelly DeVitto	Gabriela Schar
Anne Lucas	Natalie Bywater	Jivka Bubalova-Petrova
Kelda Giavaras	Marge Harter	Robin Fabianowicz
Cara Ruzila	Renee Brummit	Elizabeth McAleer
Christine Trujillo	Jennifer Morris	Constance Smith
Melissa Levy	Kristen Harla	Diana Bohorquez
Elena Caceres	Erika Siguenza	Margarita Martinez
Lindsay Santiago	Azalia Flores	

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The following staff members are being hired for the 2010 Extended School Year Special Education Program as teachers:

Laura Bigman	Jeanne Fisher
Karen Higginson	Jacqueline Mangiamele
Lynn Mierkiewicz	Jennifer Pufpaf
Kimberly Roth	Constance Smith
Peter Martin	Pamela Carrico
Gary Niemiec	Kristi Frank
Laura Casey	Jennifer Willis
Colleen Harrold	

The following staff members are being hired for the 2010 Extended School Year Special Education Program as support personnel:

Kelley Cheney	Maria Pat Hanley
Valerie Hartley	Eva Khoshaba
Janice Knoeckl	Renata Koziol
Sergio Lozano	Monica Moser
Colleen Musial	Joan Musial
Danielle Moss	William Madueno-Nelson
Matthew Thor	Danielle Vairo
Margaret Winiecki	Corrine Zych

SUMMER MAINTNEANCE

The following have been hired for the 2010 Summer Maintenance Crew beginning June 10, 2010 at \$9.07 per hour:

Stephen Hofmeister	Cynthia Jones
John Giambeluca	Benjamin McGuiggan
Michael Petelle	Zachary Timm
Jake Wengerksi	Robert Erdman
Christopher Dadabo	Miguel Garcia
Samuel Kelly	Joseph Lizak
Teryck Taylor	Joel Urbano

SUMMER TECHNOLOGY

The following have been hired for the 2010 Summer Tech Crew beginning May 24, 2010 at \$9.07 per hour:

Justin Murphy	Richard McKelvey
Sean Malony	Jessica Szafoni
Mary Kate Durkin	

CERTIFIED INFORMATION for SY 2010-2011

Barbara Davis, a Special Education teacher at Central Elementary School, currently on a 50% leave of absence will be assigned to a full-time Special Education position at Central Elementary School.

Jennifer Skoog, a Special Education teacher at Central Elementary School, currently on a 50% leave of absence will be assigned to a full-time Special Education position at Central Elementary School.

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CERTIFIED INFORMATION for SY 2010-2011 - Continued

Allison Lanin, a Special Education teacher at Orchard Place Elementary School, currently on a 50% leave of absence will be assigned to a full-time Special Education position at Forest and Orchard Place Elementary School.

William Snyder, a Physical Education teacher at Cumberland Elementary School, will be transferring to Iroquois Community School.

Michael Sibert, a Student Services Coordinator, will be assigned to a full-time Special Education position at Chippewa Middle School.

Lisa Richardson, a Student Services Coordinator, will be assigned to a full-time Special Education position at Chippewa Middle School.

Kristen Harla, a Special Education teacher at Chippewa Middle School, will be assigned to a Structured Teaching Education Program teacher at Terrace Elementary School.

District 62 Net Payroll for April 2010

Net Payroll for April 2010

Checks Numbers:	429730 - 430576	Payroll # 1	
	430582 - 431458	Payroll # 2	
VOIDS:	None		
GROSS:	EDUCATIONAL FUNDS		\$3,108,758.85
	SPARK FUNDS		\$64,320.20
	OPERATIONS BUILDING & MAINTENANCE FUND		\$182,249.81
	TORT		
	TRANSPORTATION		
TOTAL:			<u>\$3,355,328.86</u>
GROSS			
DEDUCTIONS:			<u>\$1,099,243.45</u>
NET PAYROLL			<u><u>\$2,256,085.41</u></u>

District 62 Warrant Register and Report of Bills for April 8, 2010

Check Numbers 129988 - 130016	
Educational Fund	\$526,368.66
SPARK Fund	
Operations & Maintenance Fund	64.82
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	40,040.19
Social Security & Medicare Fund	43,056.42
Total Expenditures for 4/8/10 (Payroll 4/15/10)	<u><u>\$609,530.09</u></u>
VOIDS: None	

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District 62 Warrant Register and Report of Bills for April 20, 2010

Check Numbers 130197 - 130205	
Educational Fund	\$203,003.78
SPARK Fund	\$972.90
Operations & Maintenance Fund	\$18,990.80
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$7,171.25
Capital Projects	\$-
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for April 20, 2010 (Accounts Payable)	\$230,138.73

Voids: 130170

District 62 Warrant Register and Report of Bills for April 23, 2010

Check Numbers 130206 - 130234	
Educational Fund	\$533,511.83
SPARK Fund	
Operations & Maintenance Fund	64.82
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	42,310.68
Social Security & Medicare Fund	44,567.26
Total Expenditures for 4/23/10 (Payroll 4/30/10)	\$620,454.59

Voids: None

District 62 Warrant Register and Report of Bills for April 27, 2010

Check Numbers 130235 - 130317	
Educational Fund	\$147,438.95
SPARK Fund	\$561.80
Operations & Maintenance Fund	\$28,117.51
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$75,151.73
Capital Projects	\$5,203.00
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for April 27, 2010 (Accounts Payable)	\$256,472.99

Voids: 130267, 130311

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District 62 Warrant Register and Report of Bills for May 4, 2010

Check Numbers 130318 - 130419	
Educational Fund	\$718,456.10
SPARK Fund	\$5,624.45
Operations & Maintenance Fund	\$74,133.67
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$3,199.75
Capital Projects	\$36,400.00
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for May 4, 2010 (Accounts Payable)	\$837,813.97
Voids: 130409	

District 62 Warrant Register and Report of Bills for May 11, 2010

Check Numbers 130448 - 130541	
Educational Fund	\$111,862.50
SPARK Fund	\$1,128.03
Operations & Maintenance Fund	\$21,581.59
Tort Fund	\$3,479.00
Bond And Interest Fund	\$-
Transportation Fund	\$280,133.44
Capital Projects	\$1,005,077.36
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for May11, 2010 (Accounts Payable)	\$1,423,261.92
Voids: 130537	

District 62 Reconciliation of Imprest Fund for April 2010

Check Numbers 16003 - 16004	
Imprest Fund Authorized Balance for April 1, 2010	\$15,000.00
Less Ledger Balance For April 30, 2010	\$12,956.50
Amount of Reimbursement Check	\$2,043.50
Education Fund	\$2,043.50
SPARK Fund	\$-
Operations & Maintenance Fund	\$-
Tort Fund	\$-
Transportation Fund	\$-
Total Fire & Safety Fund	\$-
IMRF	\$-
Total	\$2,043.50
Voids: None	

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District 61 Net Payroll for April 2010

Net Payroll for April 2010

Checks Numbers:	82578 - 82620	Payroll # 1	
	82621 - 82663	Payroll # 2	
VOIDS:	None		
GROSS:	EDUCATIONAL FUNDS		\$203,879.91
	SPARK FUNDS		
	OPERATIONS BUILDING & MAINTENANCE FUND		
	TORT		
	TRANSPORTATION		
TOTAL:			\$203,879.91
GROSS			
DEDUCTIONS:			\$58,249.20
NET PAYROLL			\$145,630.71

District 61 Warrant Register and Report of Bills for April 9, 2010

Check Numbers 76384 - 76392	
Educational Fund	\$30,804.52
SPARK Fund	
Operations & Maintenance Fund	
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	
Social Security & Medicare Fund	
Total Expenditures for 4/9/10 (4/15/10 Payroll)	\$30,804.52
Voids: None	

District 61 Warrant Register and Report of Bills for April 26, 2010

Check Numbers 76471 - 76479	
Educational Fund	\$31,327.58
SPARK Fund	
Operations & Maintenance Fund	
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	
Social Security & Medicare Fund	
Total Expenditures for 4/26/10 (4/30/10 Payroll)	\$31,327.58
Voids: None	

District 61 Warrant Register and Report of Bills for May 10, 2010

Check Numbers 76480 - 76565

Educational Fund	\$225,535.60
Total Expenditures for May 2010	\$225,535.60
Voids – None	

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5. COMMUNICATIONS (No Board Action)

Board of Education –

Board member Imig announced that Friday, August 27, 2010, the Education Foundation would host a back to school fundraiser at Grazie's Restaurant. Board member Poskozim reviewed topics discussed during the May 7, 2010 ED-RED finance meeting. Board member Adams thanked the Board for recognizing his service with a Lighthouse Award and INSPRA Distinguished Service Award. President Murphy shared several thank you cards addressed to the board. Murphy attended the Touch-A-Truck event and a LICA board meeting. She reminded the board of upcoming promotion ceremonies and noted that the city was holding a 175th anniversary celebration on May 21, 2010. Murphy thanked Dr. Nguyen for her contributions to the district and wished her continued success.

Superintendent's Report –

Westerhold thanked Ward for recognizing and honoring district students, staff, volunteers, and community members. She noted that she attended the National Junior Honor Society (NJHS) event at Iroquois Community School and Dr. Nguyen attended the NJHS ceremony at Chippewa Middle School. Westerhold stated that Governor Quinn signed a bill abolishing the Cook County Regional Office of Education and distributed duties to the Intermediate Service Centers. As administrative agent for the North Cook Intermediate Service Center, the district will monitor the effects of their increased workload. Westerhold reported on a Freedom of Information Act request that was handled by the district. Gray reviewed a proposal to transfer interest earnings from the Working Cash Fund to the Operations and Maintenance Fund. The proposal allows the district to avoid the burdensome process of a permanent intra-fund transfer and would assist in funding bond payments. Board member Adams expressed his support since it will be paying bond debt service.

6. CLOSED SESSION

At 9:21p.m. Duckmann moved, and Suriano seconded, that the board go to Closed Session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, the Superintendent's evaluation, and collective bargaining. Murphy called for a vote.

Ayes: Suriano, Adams, Duckmann, Imig, Lynch, Murphy, Poskozim

Nays: None

The Board returned from Closed Session at 9:50 p.m. with all members present who were formerly in attendance.

7. ACTION DEEMED NECESSARY

None

8. ADJOURNMENT

President Murphy adjourned the meeting at 9:50 p.m.

Brenda Murphy, Board President

Margaret Goodchild, Secretary to the Board