

BOARD OF EDUCATION MEETING MINUTES
March 15, 2010

1. CALL TO ORDER

The regular meeting of the Board of Education of Community Consolidated School District 62 was held in the Forest School Board Room, 1375 Fifth Avenue, Des Plaines, Illinois, on March 15, 2010.

President Brenda Murphy called the meeting to order at 7:00 p.m. She called for the roll call.

Physically Present Board Members: Duckmann, Imig, Murphy, Poskozim, and Suriano. Also present: Superintendent Westerhold, Associate Superintendent Hertel, Assistant Superintendent for Business Services Gray, Assistant Superintendent for Instructional Services Nguyen, Assistant Superintendent for Student Services Voehringer, Director of Information and Instructional Technology Bowers, Director of Community Relations Ward, and Assistant to the Superintendent Goodchild.

Absent: Adams, Lynch

Following the Pledge of Allegiance, Duckmann moved, and Suriano seconded, that the Board approve the revised March 15, 2010, District 62 School Board meeting agenda as presented. Murphy called for a vote to approve the agenda.

Ayes: Duckmann, Imig, Murphy, Poskozim, Suriano

Nays: None

Board member Adams arrived at 7:05 p.m. and board member Lynch arrived at 7:15 p.m.

2. PRESENTATIONS/RECOGNITIONS

After the audience moved to the Forest Multi-Purpose Room, Director of Community Relations Ward introduced Plainfield Elementary School teacher, Virginia Haase, who was honored for earning National Board Certification. North Elementary School student, Ahtziri Alviso, was honored for her artwork being featured on the 2010 Illinois Youth Art Month poster. Eight students and their art teachers presented this year's collection of Gallery 62 student art to the Board. President Murphy extended congratulations to Brian Lee, Central; Max Carlisle, Cumberland; Christa Niewinski, Iroquois; Sebastian Derezinski, North; Natalia Szklaruk, Orchard Place; Cesar Soria, Plainfield; Anna Bleeden, South; and Alexis Bodami, Terrace.

After a short break, the meeting resumed in the boardroom at 7:39 p.m.

3. PUBLIC COMMENT

None

4. STUDENT LEARNING AND SUPPORT SERVICES

Superintendent Westerhold reported that a meeting was held with Earl Avenue resident representatives to discuss their concerns regarding construction. A Frequently Asked Questions (FAQ) document that addressed their concerns was mailed to Algonquin and Forest neighbors and is available on the district website. Ray Prokop, Wight project engineer, reviewed a presentation given to all Phase I building staff. Construction will begin during spring break and construction fencing will be erected. Fire drills will be conducted to ensure that students know where to go in the event of an emergency. The park district has been notified of all construction activities. Murphy thanked Prokop for his input and shared the board's excitement at the beginning of tangible progress towards building improvements.

Associate Superintendent Hertel reviewed the Extended Day and Enhanced Professional Compensation Programs that were initiated in 2008 as part of the collective bargaining agreement with the Des Plaines Education Association. The Extended Day program offers fifty-one student activities before/after school and during lunch. Activities support the district's academic program, as well as the hobbies and interests of students. To date, 4,428 students have participated in these activities. The

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Enhanced Professional Compensation program encourages teachers to seek new endorsements, offer parent involvement and student opportunities, and conduct action research. This year the Enhanced Compensation Committee reviewed 74 applications and approved 58 activities. Teachers present program summaries to the committee in May. Both programs have a positive impact on students, staff, and families.

Duckmann moved, and Suriano seconded, that the Board approve the February 16, 2010, Closed Session minutes as presented. Murphy noted that the minutes would remain closed until the next semi-annual review and called for a vote.

Ayes: Imig, Lynch, Murphy, Poskozim, Suriano, Adams, Duckmann
Nays: None

Consent Agenda Items

Lynch moved, and Suriano seconded, that the Board approve the Consent Agenda items which include the following items:

- CA1 – Personnel Report (AR#031510-01)
- CA2 – Approval of Proposed 2010/2011 School Calendar (AR#031510-02)
- CA3 – Approval of Staffing Plans for 2010/2011 School Year (AR#031510-03)
- CA4 – Approval of 2010/2011 School Fees (AR#031510-04)
- CA5 – Approval of Food Service Contract with Arbor Management (AR#031510-05)
- CA6 – Authorization of Contract Approvals (AR#031510-06)
- CA7 – Approval of Asbestos Abatement and Purchase of Large Mechanical Equipment Packages (AR#031510-07)
- CA8 – Approval of Recycling of Materials Purchased through the Illinois Textbook Loan Program (AR#031510-08)
- CA9 – Approval of Minutes - Business Meeting of February 16, 2010
- CA10 – District 62 Net Payroll for February 2010
- CA11 – District 62 Warrant Register and Report of Bills for February 5, 11, 16, 19, 23, March 2 and 9, 2010
- CA12 – Monthly Financial Summary for February 2010
- CA13 – Reconciliation of Imprest Fund for February 2010
- CA14 – Voided Check Register for February 2010
- CA15 – North Cook Net Payroll for February 2010
- CA16 – North Cook Warrant Register and Report of Bills for February 8, 22, and March 8, 2010

Murphy called for a vote.

Ayes: Lynch, Murphy, Poskozim*, Suriano, Adams, Duckmann, Imig
Nays: None

* Poskozim recused himself from approval of any payments made to Exelon Corporation or its subsidiaries.

Personnel Report – Approval of the personnel report for March 15, 2010 (AR#031510-01) as follows:

<u>RESIGNATION (Administrative)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Ngoc-Diep T. Nguyen	Assistant Superintendent for Instructional Services	June 30, 2010
Maribeth Carlini	Curriculum Coordinator	June 30, 2010
<u>RESIGNATION (Certified)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Anthony Petella	Physical Education Teacher at Iroquois Community School	June 9, 2010
Jonathan Kamen	Science Teacher at Chippewa Middle School	June 9, 2010

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<u>RESIGNATION (Certified)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Kelly Linney	Special Education Teacher at Cumberland Elementary School	June 9, 2010
Nancy Dunton	Part-time Speech/Language Pathologist at Cumberland Elementary School	February 26, 2010
Kathryn Hauser	Grade 3 Bilingual Teacher at South Elementary School	June 9, 2010

<u>RESIGNATION (Classified)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Susan Krill	EDK Teacher at Terrace Elementary School	March 19, 2010
Andrea Sherva	Teacher Assistant at Cumberland Elementary School	March 31, 2010
Jacqueline Banach	SPARK Child Care Specialist	March 12, 2010
Magdalena Marin	SPARK Child Care Specialist	March 5, 2010

<u>ASSIGNMENT (SPARK)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Georgina Kisler Replacement	Child Care Specialist at South and Cumberland Elementary Schools	March 29, 2010	\$9.07 per hour
Angela Gikas Replacement	Child Care Specialist at Iroquois Community School and Plainfield Elementary Schools	March 29, 2010	\$9.07 per hour
Jennifer Kolodziej Replacement	Child Care Specialist at Central Elementary School	March 29, 2010	\$9.07 per hour
Catherine Grosso Replacement	Child Care Specialist at Orchard Place Elementary School	March 29, 2010	\$9.07 per hour

<u>RE-ASSIGNMENT (Classified)</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>	
John Hoferitza Replacement	From a Part-time night custodian at Chippewa Middle School to a Full-time night custodian at Cumberland Elementary School	March 17, 2010	Based on \$27,310.00

FAMILY MEDICAL LEAVE

Alejandra Trejo, an ELL tutor at South Elementary School is requesting a six-week (34 days) Family Medical Leave beginning approximately March 29, 2010 through May 14, 2010.

Susan Dixon, a Math/Literacy teacher at Chippewa Middle School is requesting a six-week (26 days) Family Medical Leave beginning approximately May 4, 2010 through June 9, 2010.

Laura Lakota-Gudas, a Math teacher at Algonquin Middle School is requesting a six-week (30 days) Family Medical Leave beginning approximately April 19, 2010 through May 31, 2010.

EARLY RETIREMENT CONTRACT APPROVALS

It is recommended that the Board approve the applications for early retirement contracts for those certified teaching staff members who have submitted an application to participate in the Early Retirement Option under the terms of the Early Retirement Incentive Program of the Des Plaines Community Consolidated School District 62 and Des Plaines Education Association Collective Bargaining Agreement 2007-2010. Column headings indicate the final contract termination date.

June 2014

Debra Alde
 Nell Alderson
 Debra Breckler
 Virginia Haase
 James Hajost
 Judy Kenning
 Stacey Magnusson
 Sharon Michalsen
 Clarice McGee
 Judy McManus
 Brenda Posey

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**RESOLUTION AUTHORIZING NOTICE
OF DISMISSAL TO NON-TENURED TEACHERS
OTHER THAN FINAL-YEAR PROBATIONARY TEACHERS**

BE IT RESOLVED by the Board of Education of Community Consolidated School District 62, Cook County, Illinois, as follows:

1. That this Board of Education hereby determines that those teachers listed on Exhibit 1, attached hereto and made a part hereof, will not be re-employed for the following school term and are hereby dismissed as teachers in this School District effective at the end of the present school term.
2. That the President and Vice President of this Board of Education are hereby authorized and directed to give to the persons listed on Exhibit 1, by personal service or, if timely personal service cannot reasonably be effected, by certified mail, return receipt requested, a written notice of this Board's decision to dismiss them at the end of the present school term, which notice shall be substantially in the form of Exhibit 2, attached hereto and made a part hereof.
3. That this Resolution shall be in full force and effect upon its adoption.

ADOPTED this 15th day of March, 2010, by a roll call vote as follows:

YES: _____

NO: _____

ABSENT: _____

President, Board of Education

Vice President, Board of Education

EXHIBIT 1
1st, 2nd and 3rd YEAR PROBATIONARY TEACHERS
PART-TIME NON-TENURED TEACHERS
DISMISSED
EFFECTIVE AT THE CLOSE OF THE 2009-2010 SCHOOL TERM

Sarah Antos
Erica Bartnicki
Lissette Branick
Renee Brummitt
Amy Bryers
Jivka Bubalova-Petrova
Shipra Dass
Martha Danan
Mary Dolan
Michelle Fiorini
Lori Ann Greidanus

Casey Halverson
Mary Beth Jarvis
Christopher Kimura
Sally Kosmicki
Marie Gaddini Murphy
Amanda Nord
Deanne Riportella
Catherine Schafer
Maria Shimkus
Rachel Socha
Matthew Vella

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EXHIBIT 2

To: Name and Address

We regret to inform you that at its regularly scheduled meeting of March 15, 2010, the Board of Education of Community Consolidated School District 62 determined that it is in the best interest of the School District to not continue your employment beyond the close of the 2009-2010 school term.

You are hereby notified that you are dismissed as a teacher in this School District effective at the end of the present 2009-2010 school year and, therefore, you will not be re-employed for the next school term.

We thank you for your service to the School District.

Very truly yours,
Board of Education
Community Consolidated School District 62

**RESOLUTION AUTHORIZING NOTICE OF
DISMISSAL TO FOURTH-YEAR TEACHER**

WHEREAS, the Board of Education (the "Board") of School District 62, Cook County, Illinois (the "District"), has received reports and recommendations from members of the Administration concerning a fourth-year teacher; and

WHEREAS, such reports and recommendations indicate that the Board should dismiss such teacher effective at the close of the present school term;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of School District 62, as follows:

1. That Board of Education determines that those teachers listed on **Exhibit 3** attached hereto and made part of, are hereby dismissed as an employee of the Board effective at the end of the present 2009-2010 school term for the reasons stated in **Exhibit 4**, attached hereto and made a part hereof.

2. That the President and Vice President of this Board are hereby authorized and directed to give to such teacher, by personal service and certified mail, return receipt requested, a written notice of this Board's decision to dismiss effective at the end of the present school term, which notice shall be substantially in the form of **Exhibit 3**, attached hereto and made a part hereof.

3. That this Resolution shall be in full force and effect upon its adoption.

ADOPTED this 15th day of March, 2010, by a roll call vote as follows:

YES: _____

NO: _____

ABSENT: _____

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EXHIBIT 3
Beata Kaszuba

EXHIBIT 4

March 15, 2010

To: Name and Address

Dear _____:

You are hereby notified that you are dismissed as a teacher in this School District effective at the end of the present 2009-2010 school term. The reason for your dismissal is that you have not demonstrated excellence or the clear potential for excellence in your performance as stated on your evaluation.

Very truly yours,

Board of Education
School District 62
Cook County, Illinois

District 62 Net Payroll for February 2010

Net Payroll for February 2010

Checks Numbers:	426268 - 427125	Payroll # 1	
	427129 - 427130	Payroll # 2	
	427131 - 427994	Payroll # 3	
VOIDS:	NONE		
GROSS:	EDUCATIONAL FUNDS		\$3,126,269.27
	SPARK FUNDS		\$73,100.74
	OPERATIONS BUILDING & MAINTENANCE FUND		\$186,830.50
	TORT		
	TRANSPORTATION		
TOTAL:			\$3,386,200.51
GROSS			
DEDUCTIONS:			\$1,108,279.14
NET PAYROLL			\$2,277,921.37

District 62 Warrant Register and Report of Bills for February 5, 2010

Check Numbers 129124 - 129152	
Educational Fund	\$533,455.61
SPARK Fund	
Operations & Maintenance Fund	64.82
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	41,116.32
Social Security & Medicare Fund	44,152.47
	\$618,789.22
Total Expenditures for 2/5/10 (Payroll 2/12/10)	\$618,789.22
Voids: None	

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District 62 Warrant Register and Report of Bills for February 11, 2010

Check Number 129272	
Educational Fund	\$19,372.48
SPARK Fund	
Operations & Maintenance Fund	
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	
Social Security & Medicare Fund	
Total Expenditures for 2/11/10 (Payroll 2/12/10)	<u>\$19,372.48</u>
Voids: 129128	

District 62 Warrant Register and Report of Bills for February 16, 2010

Check Numbers 129273 -129325	
Educational Fund	\$130,821.42
SPARK Fund	\$1,251.50
Operations & Maintenance Fund	\$3,704.65
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$6,200.04
Capital Projects	\$-
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for February 16, 2010 (Accounts Payable)	<u>\$141,977.61</u>
Voids: None	

District 62 Warrant Register and Report of Bills for February 19, 2010

Check Numbers 129326 - 129355	
Educational Fund	\$534,522.35
SPARK Fund	
Operations & Maintenance Fund	64.82
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	41,679.53
Social Security & Medicare Fund	45,277.83
Total Expenditures for 2/19/10 (Payroll 2/26/10)	<u>\$621,544.53</u>
Voids: None	

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District 62 Warrant Register and Report of Bills for February 23, 2010

Check Numbers 129356 -129464	
Educational Fund	\$210,204.62
SPARK Fund	\$2,355.18
Operations & Maintenance Fund	\$61,951.19
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$245,526.78
Capital Projects	\$-
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for February 23, 2010 (Accounts Payable)	\$520,037.77

Voids: 129448

District 62 Warrant Register and Report of Bills for March 2, 2010

Check Numbers 129465 - 129557	
Educational Fund	\$809,198.06
SPARK Fund	\$8,045.50
Operations & Maintenance Fund	\$54,433.55
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$-
Capital Projects	\$-
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for March 2, 2010 (Accounts Payable)	\$871,677.11

Voids: None

District 62 Warrant Register and Report of Bills for March 9, 2010

Check Numbers 129587 - 129697	
Educational Fund	\$181,627.96
SPARK Fund	\$293.69
Operations & Maintenance Fund	\$64,275.34
Tort Fund	\$-
Bond And Interest Fund	\$-
Transportation Fund	\$159,731.41
Capital Projects	\$351,962.37
Fire & Safety Fund	\$-
Municipal Retirement Fund	\$-
Social Security & Medicare Fund	\$-
Total Expenditures for March 9, 2010 (Accounts Payable)	\$757,890.77

Voids: 129694

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District 62 Reconciliation of Imprest Fund for February 2010

Check Number 15352		
Imprest Fund Authorized Balance for February 1, 2010		\$15,000.00
Less Ledger Balance For February 28, 2010		\$13,488.95
		\$1,511.05
Amount of Reimbursement Check		\$1,511.05
Education Fund		\$1,511.05
SPARK Fund		\$-
Operations & Maintenance Fund		\$-
Tort Fund		\$-
Transportation Fund		\$-
Total Fire & Safety Fund		\$-
IMRF		\$-
Total		\$1,511.05

Voids: None

District 61 Net Payroll for February 2010

Net Payroll for February 2010		
Checks Numbers:	82399 - 82443	Payroll # 1
	82444 - 82488	Payroll # 2
VOIDS:	None	
GROSS:	EDUCATIONAL FUNDS	\$210,694.29
	SPARK FUNDS	
	OPERATIONS BUILDING & MAINTENANCE FUND	
	TORT	
	TRANSPORTATION	
TOTAL:		\$210,694.29
GROSS		
DEDUCTIONS:		\$59,960.93
NET PAYROLL		\$150,733.36

District 61 Warrant Register and Report of Bills for February 8, 2010

Check Numbers 76278 - 76286	
Educational Fund	\$32,095.54
SPARK Fund	
Operations & Maintenance Fund	
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	
Social Security & Medicare Fund	
Total Expenditures for 2/8/10 (2/12/10 Payroll)	\$32,095.54

Voids: None

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District 61 Warrant Register and Report of Bills for February 22, 2010

Check Numbers 76287 - 76295	
Educational Fund	\$32,209.58
SPARK Fund	
Operations & Maintenance Fund	
Tort Fund	
Transportation Fund	
Fire & Safety Fund	
Municipal Retirement Fund	
Social Security & Medicare Fund	
Total Expenditures for 2/22/10 (2/26/10 Payroll)	\$32,209.58
Voids: None	

District 61 Warrant Register and Report of Bills for March 8, 2010

Check Numbers 76296 - 76365	
Educational Fund	\$174,380.36
Total Expenditures for March 2010	\$174,380.36
Voids – 76024	

5. COMMUNICATIONS (No Board Action)

Board of Education –

James Poskozim reported on an ED-RED meeting he attended with Brenda Murphy and Nelson Gray, which focused on the proposed state budget. Projections indicate a 16-22% reduction in funding to schools from this year's level and a two-tier state pension system will be instituted. Raymond Imig reported that the recent Foundation benefit dinner raised almost \$15,000. Murphy, Stephanie Duckmann, Robert Suriano, and Dr. Westerhold attended the Illinois Association of School Boards (IASB) spring dinner meeting. Murphy also attended the Parent Communication Council and an IASB meeting to review presentation proposals for the next tri-conference. Members decided on promotion ceremony attendance as follows:

Iroquois Community School on June 2, 2010 – 7:00 p.m.	Chippewa Middle School on June 3, 2010 – 6:00 p.m.	Algonquin Middle School on June 3, 2010 – 8:00 p.m.
Raymond Imig, Speaker Steven Adams	Brenda Murphy, Speaker Sharon Lynch	Stephanie Duckmann, Speaker James Poskozim Robert Suriano

Superintendent's Report –

Dr. Westerhold reported on responses to Freedom of Information Act (FOIA) requests and stated that the district has made arrangements to monitor FOIA requests that may arrive during spring break next week. Dr. Nguyen presented a dashboard report on Professional Development Activities 2009-2010. Staff development funds allowed staff to receive training in all areas affecting school improvement and student achievement. This year's professional development resources have been spent on balanced literacy, curriculum articulation and collaboration among teachers, assessment, and the Professional Learning Community (PLC) framework.

6. CLOSED SESSION

At 8:55 p.m. Duckmann moved, and Suriano seconded, that the board go to Closed Session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district, collective bargaining, and student discipline. Murphy called for a vote.

Ayes: Murphy, Poskozim, Suriano, Adams, Duckmann, Imig, Lynch
 Nays: None

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The Board returned from Closed Session at 9:45 p.m. with all members present who were formerly in attendance.

7. ACTION DEEMED NECESSARY

None

8. ADJOURNMENT

President Murphy adjourned the meeting at 9:45 p.m.

Brenda Murphy, Board President

Margaret Goodchild, Secretary to the Board